



## VENT PRODUCTS CO., INC.

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### LOUVER INSTALLATION INSTRUCTION

#### LOUVERS - FIELD ASSEMBLY AND INSTALLATION INSTRUCTIONS

##### RECEIVING/INSPECTION

Upon receiving your louver shipment, inspect the crates carefully. If there is visible damage, contact the freight company immediately so a freight claim can be filed if necessary. Caution should be used when removing the louvers from the crates. Once uncrated, the louvers should be checked for proper size, finish, frame style, screen actuator and overall appearance. Any discrepancies should be reported to **Vent Products** immediately.

##### STORAGE

Store in an orderly manner at a safe location away from construction traffic, material, etc. to prevent damage. Cover with plastic sheeting to protect from excessive moisture, dirt and debris.

##### PRE-ASSEMBLY

1. Remove the louver from the shipping container and inspect for damage. Care must be taken handling a louver. **Lift by the frame or brace and not by the blade.** Do not drop, drag, step on or apply excessive force on louver.
2. Inspect opening where louvers are to be installed. Opening should be 1/4" larger or more than louver dimensions plus any expansion spacing required. If installing adjustable louvers, check the linkage thoroughly and test if blades will open and close. If problems occur do not install them and call **Vent Products** immediately. Normally, pre-testing is conducted prior to shipping.

##### MULTIPLE SECTION ASSEMBLY

1. Position louver sections together. Align and match frame markings or labels on adjacent sections as indicated in the shop drawings.
2. On multiple section assemblies with visible mullions, install the louver section within the mullion, align and match frame markings or labels on adjacent sections. Normally mullions are shipped loose.
3. Align mullions on adjacent frames. Fasten together with self-tapping screws sp. approx. @ 18" o.c. (Note: Field installation where self-tapping screws are required not supplied by Vent Products)
4. On multiple section assemblies with invisible mullions, **remove all factory-mounted side plates held with screws**, align blades from the exterior side and match frame markings or labels on adjacent sections, fasten the two angles together with 1/4"-20 x 1" lg. HH bolts & nuts leaving 1/8" or more for expansion joint.
5. On multiple stackable section assemblies with concealed mullions in height due to paint size limitation or shipping, splice plates are factory mounted to the outer side of louver jamb or angle brace, fasten together with self-tapping screws.
6. Use appropriate shims between louver frames and opening structure to prevent distortion of louver frame.
7. Individual sections of multiple assemblies, as well as the entire assembly, must be square and free from racking. Measure diagonally from upper corners to opposite lower corners of each section. Both dimensions must equal 1/8 inch + or -.
8. Multiple section louver assemblies may require structural bracing to support the weight of the assembly and specified wind loads.

##### RECOMMENDED INSTALLATION OF LOUVERS

1. Louvers must be plumbed and square and install within the opening using clips angles or approved equal positioned @ every 18" or 24" on center. Mounting clips must be without pilot holes (not supplied by Vent Products)
2. Clip angles with self-drilling screws (2 per clip) and extended sills are available as options. Use #10-16 x 1" lg. HWH for self-tapping screws. Wall trim, caulk, and any other fasteners are by others.